Town of Frenchboro

One Executive Drive
Frenchboro, ME 04635
(207) 334-2933 (Phone)
(207 334-2971 (Fax)

Email: frenchboro@gmail.com

Select Board
Joe Lunt
Chris Hodgkins
Myron Lenfestey
Jackie Mitchell
Larry Smith

Town Administrator
Rick Erb

Select Board Meeting

October 26, 2026
5:00 pm

Larry Smith, Chris Hodgkins, Jackie Mitchell, and Joe Lunt were in attendance.

The meeting was called to order at 5:00 pm

Minutes from Last Meeting: Because minutes from the 10/13/2026 meeting hadn't been prepared yet, they will be taken up at the next meeting.

Next Meeting: The next regular meeting will be on 11/9/2026 at 5:00 pm.

Head of Harbor Project: Jaime Wallace of Wright-Pierce was present to discuss the bid of $519,600 received from Gardner Concrete. No other bids were received. The Town has 60 days to award a bid and 15 days after that to execute the contract. Wright-Pierce has reviewed the bid in depth and recommends that the Board accept it. Gardner has stated that they intend to begin staging the project by moving materials onsite in early winter and starting construction in February. The Board discussed the schedule of payments and cash flow issues while the Town waits for reimbursement from grant funds. It was agreed that legal advice may be needed on liability of the Town to make payments once the contract is signed. The Administrator suggested that the Town's general fund can be used to pay project costs that will then be reimbursed through grant funds. The Board agreed to accept the bid but wait to sign the contract until legal concerns are addressed.

Plowing Services: Two bids were received; one from Tim Wiggins and one from Jeremy Robbins/Brooke Knights. Both bids were in the same exact amount of $20,000. The Board discussed next steps and decided to proceed by asking both bidders to submit a new number and

to take these up at a special Select Board meeting on 10/26/2026 at 5:00 pm. Motion to request new bid prices by Chris Hodgkins, seconded by Joe Lunt and unanimously approved.

Financial Report: The warrant was approved by Board members and Treasurer Daniel Swain discussed the software upgrade proposed by TRIO. Additional discounts have been offered by TRIO, reducing the total upfront cost of the cloud-based system to $5,995. Joe Lunt moved to proceed with the change. Seconded by Larry Smith and unanimously approved.

Board member Larry Smith asked about security measures at the office, specifically regarding the storage of checks after they are cashed and other personal finance information. It was agreed that greater security will be implemented going forward.

Library: The Board agreed to sign a letter expressing concern about proposed changes at the state level that would affect the library's internet service.

Ferry Service: A letter to Ferry Service Director Dupont that referenced communication, potential changes in Bass Harbor, and documentation of past years' arrangements.

Fuel Deliveries: Responses to the survey on fuel needs were discussed and arrangements for Off Shore Fuel's upcoming trip to the island were reviewed.

Surveillance Camera Policy: The Town Administrator reviewed a draft policy on use of a surveillance camera in the vicinity of the Post Office. The purpose of the camera is to provide security for employees, particularly when working alone. There will be no audio recording, and video material will only be retained for 30 days, unless there is reason to preserve it for pending legal action. Larry Smith moved to adopt the policy. Seconded by Chris Hodgkins. Unanimously approved.

There being no further business to come before the Board, Chris Hodgkins moved to adjourn. Seconded by Joe Lunt and unanimously approved at 6:45 pm.