

TOWN OF FRENCHBORO

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Selectboard:
Eric Best
Joseph Lunt
Cody Lunt

Select Board Meeting
Minutes
July 24, 2023
5:00 pm

Meeting called to order at 5:05pm by Eric Best, seconded by Cody Lunt. **Motion passed**

- I. Approval of Minutes from 07/10/23 – Eric Best motions to approve the minutes as written, seconded by Cody Lunt. **Motion passed**
- II. Old Business
 - a. Town Building Projects Update – Paul Saxby discusses insurance audit issues to work on, including lighting and exit signs. Eric Best motions to bid out lighting improvements, seconded by Cody Lunt. **Motion passed**
 - b. 2021 Audit Status Update – Dan DeBord gives update, Daniel Swain has one remaining invoice from Trio to submit that he is working on with them to try to recreate.
 - c. Ferry Service Issues – Discussion of letter to be sent to the ferry service manager, Bill Geary. Jan Keiper plans to attend the next ferry service advisory board meeting in person this week both to discuss Frenchboro issues with Bill in person and to meet other advisory board members.
 - d. Head of Harbor Repairs and Grants – No new updates other than that Dan DeBord is still in conversation with a couple interested engineering firms for the study work and is working with them to come up with appropriate language for an RFQ to send out by next meeting.
 - e. Planning Board – Discussion of proposed timeline for rehabilitation of planning board from Dan DeBord and new board chair, Kirk Emerson. Goal is to work on training board members, finding Code Enforcement Officer and Local Plumbing Inspector, coming up with updated permit application forms, and reorganizing in time to have an official meeting late summer/early fall. Winter and spring work will be focused on potential need for larger overhaul of land use/zoning ordinances.
 - f. Office Coordinator Candidate Review – Tabled until end of meeting



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- g. Any Other Old Business – Request to order more cold patch for road repairs in the fall. Joe Lunt motions to call Hammond and order two more pallets, seconded by Eric Best. **Motion passed**

III. New Business

- a. Mooring Inventory Conversation – Discussion of issues with request received by the town for visiting yacht seeking suitable moorings and town's inability to offer specific moorings or advise as to the suitability of certain moorings for certain boats. This led to lengthy discussion about lack of consistent process for residents to acquire mooring spots, lack of guarantees that moorings will be inspected, and questions over whether moorings should continue to be solely privately owned/managed or if the town should take a more active role in their management. Also, discussion of need for revitalizing the harbor committee to enable them to work on these issues, questions of how to do this, what role harbor master should be playing, and what direction we as a community should go in as far as historical style of harbor management vs more regulated approach. No clear decisions at this time but will be a long-term challenge with differing opinions within the community.
- b. Employee Wages and State Disbursement Policies – Dan DeBord requests that we adopt these policies largely to allow the select board to still pay employee wages (including post office) and send checks to the BMV twice a month whether we have two select board meetings a month or not. Joe Hayes and Daniel Swain, who both have extensive experience in management in other Maine towns agree that this is common practice to adopt these policies yearly in most towns. The Select Board will consider further.
- c. Post Office Requests – Post office has requested installing a new keypad entry lock on the post office door since current lock is difficult to get into with keys. Joe Lunt motions to order and install, seconded by Eric Best. **Motion passed**
- d. Any Other New Business – None

Office Coordinator Candidate Review – Joe Lunt motions to enter executive session to discuss candidates and consider hiring decision, seconded by Eric Best. **Motion passed**

Joe Lunt motions to end executive session at 7:10pm, seconded by Eric Best. **Motion passed**

- IV. Warrants – Joe Lunt motions to approve warrant as written, seconded by Eric Best. **Motion passed**

- V. Mail -

- VI. Set Next Meeting – Not set at this time
Joe Lunt motions to close the meeting at 7:14pm, seconded by Eric Best. **Motion passed**

