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Select Board:

Ann Fernald

Kim Smith

Zachary Lunt

Frenchboro Select Board Meeting Minutes for 3-3-2014

Present at the Meeting was Zachary Lunt, Ann Fernald, and Kim Smith. Also present Rebecca Lenfestey, Town Administrator via Skype.  1 member of the public present.

The meeting was called to order at 6:02 pm by Zachary Lunt.  The meeting minutes were read.  Motion by AF 1st to accept the minutes from 2-3-14, ZL 2nd.  Approved no opposition.

**Old Business**

Committee Updates – The Harbor Committee Ordinance Amendment Updates

RL to finalize amendments, hand out amendment updates via email and will discuss at the second meeting in March. Then the board will need to figure out what time frame looks best for a Special Town Meeting or to discuss the Amendment at the Annual Town Meeting.

Ferry Pier Project- No questions and no new information.

Parking Ordinance- The copy of the Parking Ordinance will be included in the Town Report.

Teacher House Rental- This year has been the first year that the Town of Frenchboro has been responsible for setting up specific arrangements on the rent and sending bills and receiving monthly checks from the tenant. In the past it would be a onetime lump sum from the School Department. This year has been challenging with the current arrangements and the written agreement. The board has been discussing different ideas to make this go smoother in the upcoming years. Some of the ideas are to have the rental agreement typical of any other rental agreements where the tenant will be responsible for oil and electric. Also, a 1st, Last, and Security Deposit may be expected at the time of signing. More discussion will happen at the next meeting.

**New Business**

Town Meeting- RL is trying to make arrangements for the Annual Town Meeting and wanted to touch base with the board about a couple of things that past boards have done which are the Town Picnic, and the Discussion meeting the night before. The board agreed to have the annual town picnic the day of Town Meeting to start at 2 at the Community Building. There will be no pre-meeting discussion to happen the night before Town Meeting.

Security- RL wanted to update the Select board on some issues taking place with security on our town computers, town email, and town website. RL has been working to try to solve most of these, and will continue until things are fixed. There was a group of people asking residents for pictures of certain island homes, and when researching the name affiliated with that group there had been several complaints filed against that company for many different reasons. RL will be filing additional information with the State regarding the actions of this company. KS also suggested the knobs get changed at the town office because it has been some time since a change was done, and there are keys that may be unaccounted for. Also, there will not be a Town Office key located in the Post Office, if things need to be done in the Town Office Ann Fernald, Post Office Manager will have to be the one that does them.

**Administrative**

Warrant- The warrant was reviewed motion made by ZL 1st, KS 2nd to accept as written. Warrant signed, and checks signed.

Reports- The Treasurer and Tax Collector Reports were read. Motion to accept as submitted ZL 1st, AF 2nd.

Mail- There was no new mail that needed action by the board.

**Other Business**

No other business was brought before the board.

Motion by ZL 1st, KS 2nd to adjourn the meeting at 8:37 pm.

Respectfully Submitted,

Rebecca Lenfestey