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Select Board:

Patricia McEachron

Zachary Lunt

Rebecca Lenfestey

**Selectboard Meeting Minutes**

**For October 7, 2013**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

On October 23, 2013

**Call To Order**

The meeting was called to order at 6:30 pm on Monday October 7, 2013 by Pat McEachron.   Select board members present, Ann Fernald and Pat McEachron. Zachary Lunt Select board member came late into the meeting. Rebecca Lenfestey Town Administrator present via Skype. 4 member(s) of the public present. Mike Lenfestey, Rachel Bishop, David Lunt and Laurette Lunt.

1. MINUTES-

The Minutes from September 23, 2013 were read. Motion from PM 1st, AF 2nd to approve as written.

1. Old Business
2. Project Updates since last meeting:
   * 1. Fire Department Truck Needs- Mike Lenfestey gave a brief update on the Fire Department. The municipal building work was completed, and the brush truck was moved into a bay. The Tremont truck has not been placed in a bay at this time. There are several larger items that need to be moved from the bay like the pool table, weight bench, etc. Also, the Fire Department trucks need to be taken off island for regular inspections which can be done at Gordius, and the Tremont truck also needs a pump test before the truck can be considered operable. The vacancy for Fire Chief still has not been filled and someone at least needs to be a contact person for the department at the very least. No action taken by the board. PM asks RL to look into the breakdown of the brigade vs department for an upcoming meeting. RL has full time duties of the tax situation and once taxes are recommitted then she can work on it more. RL suggest that with a lack of response from community the town should look at rewriting the town ordinance for the Fire Department with the idea of having no protection to eliminate liability to the town. Board action Unanimous for RL to post bids for the miscellaneous equipment in the bay weight bench, pool table, fooseball table, and exercise bike. Will revisit at the next meeting. Emails were exchanged regarding the furnace being set up to 90. Board wants Kevin Lunt to look at options.
     2. Solid Waste- An estimate on the signs was given to Pat McEachron for an amount of $239.00. Unanimous board approval. Board asked RL to send an email asking people that recycle the white buckets to wash them out before placing in the recycling area.
     3. Old Town Wharf Materials- Nate Lunt needs to remove his materials.
3. New Business
4. Snow Plow bids- The board opened the one sealed bid from Zachary Lunt for the 2013-2014 season. The bid amount was for $17,000.00 with $11,500.00 up front to cover the cost of the plow and sander/salter. He will be using a 2011 Ford F250. A breakdown of the expenditures were given $9,500 for equipment, $2,400 for insurance, $1,000 for fuel. The board reviewed the 2013-2014 budget which line item estimated cost was $17,000, but where there are cost centers instead of line item budgets it could happen. RL also reminded the board that for a previous plow contract holder they did a similar arrangement. Zachary Lunt abstained from the discussion. PM 1st, AF 2nd to ask Zachary to lower bid to $16,000.00. Zach could not give an answer on the spot, so they will revisit the bid at the next meeting.
5. Town Mooring Bid- The board learned of the town mooring being located again by Zachary Lunt. The condition of the mooring is unknown, but needs to be moved immediately as it is a nuisance in the harbor. The board discussed the mooring. There are no funds to update it or relocate it. It doesn’t seem to be likely to rent it with restrictions on rentals and also the cost of insurance. The board reviewed the two sealed bids one from Zachary Ransom, and one from MCHT. Both bids were the same leaving the bid a tie. The board was unclear as to if they had first refusal on the bidders and if that were the case they would sell it to Zachary Ransom. RL to check with Legal Department as to their advice and revisit at the next meeting.
6. Rental Agreement- The town had not received rental money or reimbursement from the renters in the teacher house. Just prior to the meeting Rachel informed the board the rent was paid.
7. ADMINISTRATIVE
   1. Warrant-  RL had a few reminders for the warrant. There had been no bill yet from KLD Construction on the Municipal Building, and no bill from the closing of the public bathroom, and a bill had come in from Parker Appraisal which should get paid. PM passes along that Chuck Amos will be the one closing the public bathroom instead of Rod Bost and a bill will come once that is done. Rachel had placed partial payment for Parker Appraisal on the warrant holding back the final 10% until completion of the project. PM 1st, AHF 2nd. RL reminds the board Parker Appraisal work is done and should complete the payment. Warrant approved. Motion made by PM 1st, AHF 2nd to approve reports as submitted.
   2. MAIL- The board received a resignation letter from Board Chair Pat McEachron. The board regrettably accepts her resignation effective October 8, 2013 as per the letter. The board needs to schedule a special town meeting to appoint another board member. Discussion from audience and board as to whether or not it needs to be done immediately or if it could wait. Board agrees to fill the vacancy as soon as possible. RL collaborated a meeting date and time with town clerk Brianna Gamester. The board will meet briefly on Monday October 14, 2013 to sign a warrant and to hold an assessor meeting to sign the new commitment.
8. Other Business-
9. There is a repair that Arthur Fernald noticed that needs to be done to the Town Wharf ramp. Ann brought this up as a concern and wondered what the board should do. RL makes reference to the job description of the Harbor and that would fall under his duties. If he can’t make the repairs then he would notify the board to find someone that could. Somone needs to talk with Jay Fiandeca about the repair.
10. Elections- It is the duty of the Select Board to appoint Election Clerks and with the upcoming elections RL wanted to make sure we were all set. Election Clerks this year will be Bev Roxby and Rachel Bishop. Brianna has not completed clerk training at this time and this was recommended to be done before elections. She will likely need assistance to get through the election. PM suggested Rachel a former Clerk could help. Rachel agreed.
11. Adjourned-  Motion to adjourn AHF1st, ZL 2nd, adjourned at 8:09 pm.
12. Next Meeting to be Monday October 21, 2013 after the Special Town Meeting.