One Executive Drive

Frenchboro, ME 04635

(207) 334-2933

frenchboro@gmail.com

Select Board:

Patricia McEachron

Zachary Lunt

David W. Lunt

Robert Roxby

Rebecca Lenfestey

**Selectboard Meeting Minutes**

**For July 15, 2013**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

On July 29, 2013

**Call To Order**

The meeting was called to order at 6:00 pm on Monday July 15, 2013 by Pat McEachron.   Select board members present, Pat McEachron, Rebecca Lenfestey, and Zachary Lunt. Administrative Assistant Rebecca Lenfestey present and Town Administrator Michael Colleran present via Skype. No member(s) of the public were present.

1. MINUTES-

The Minutes from June 27, 2013 were read. Motion from PM 1st, ZL 2nd to approve as written.

1. Old Business
2. Project Updates since last meeting:
	* 1. Town Furnace- Bids were due July 19, 2013 and no bids had come in as of yet.
		2. Municipal Building Work Updates- RL hosted a Fire Department Meeting in which only Mike Lenfestey and Ann Fernald attended and there was no conclusion on what to do with the grant money. The thought is there is another meeting scheduled for Thursday July 18, 2013 and it will be discussed again then. Board discussion- PM 1st to go forward with the repairs, ZL 2nd. Approved to go forward.
		3. Public Bathroom Bid Proposal: After KLD started work to the public restrooms it was determined the leaking water caused far more damage than originally anticipated. There will be an increased cost of around $2,000.00 to continue forward to repair the floor as needed. Discussion took place about other funding options to help offset the increased cost. MC will write letters to FFDC, Historical Society, and MCHT for some funding toward this project. PM 1st, ZL 2nd. RL understands the importance of the restrooms, but still feels it is too large of an amount. Motion passed 2-1.
	1. Old Town Wharf Materials- There are some materials that remain from the old town wharf debris mostly now located at the gravel pit. RL will post an email and sign offering free to the public the remaining materials. Whatever is left will be burned if possible by the Fire Department in a training burn. ZL will talk with Nate Lunt about removing his remaining debris that has been left at the town parking area.
	2. Vacant Appointed Positions- Code Enforcement: MC will talk to one of the interested groups that originally wanted to come to Frenchboro to see if they would be willing to be Code Enforcement for Frenchboro. Animal Control Officer: PM contacted Jerry Michaud and he is willing to be the Animal Control Officer and will work for Frenchboro on an as needed basis. Fire Chief: Rebecca Lenfestey is temporarily in this position until the Fire Department can find a replacement. Election Clerks: Pat McEachron and Duncan Bond were placed in the position and if for some reason they could not do that position they would notify the board in time to fill otherwise.
3. New Business
	* 1. Town & School Signature Cards- Rachel is working on this.
		2. Audit Contract- Contract was reviewed and PM signed and RL will mail this out.
		3. Town Administrator- Motion to move this discussion to happen at the end of the meeting.
		4. 2013 Commitment & Annual Town Meeting Minutes- Minutes were provided by Brianna Gamester and Rebecca Lenfestey from Town Meeting. Board Approved. Commitment hasn’t been finished just yet.
		5. Public Hearing: General Assistance Appendices for July 2013- June 2014- Signatures required in two places. No public for comments or questions.
4. ADMINISTRATIVE
	1. Warrant-  Motion made by ZL 1st, PM 2nd to approve the warrant as written.  Approved.
	2. MAIL- Town Clerk Training. Board Approved Brianna to attend mandatory training sessions. Rachel and Brianna will need to work out the dates, and payment.
5. Other Business-
6. Audit Work is starting to be gathered by Rachel for yearly audit. RL will need to review the bank statements.
7. Executive Session- The Board unanimously voted to go into executive session pursuant to 1 M.R.S. § 405(6)(A) to review Town Administrator applications and discuss employment of a new Town Administrator.  Rebecca Lenfestey recused herself from the executive session, and the Board permitted MC to stay to assist in the discussion.  After the Board returned from executive session, the Board voted 2-0, with Rebecca Lenfestey not voting, to appoint Rebecca Lenfestey the new Town Administrator.
8. Adjourned-  Motion to adjourn PM 1st, ZL 2nd, adjourned at 7:30 pm.
9. The next meetings will be Thursday July 25, 2013 Select board to meet with Jay Clement from 1:30- 2:30 and public meeting with Jay Clement from 2:30- until needed.

Next Select Board Meeting Monday July 29, 2013 at 6pm.