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Select Board:

Patricia McEachron

Zachary Lunt

David W. Lunt

Robert Roxby

Rebecca Lenfestey

**Selectboard Meeting Minutes**

**For May 6, 2013**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

On June 3, 2013

**Call To Order**

The meeting was called to order at 6:04 pm on Monday May 6, 2013 by Pat McEachron.   Select board members present, Pat McEachron, Davie Lunt, and Rebecca Lenfestey. Robert Roxby present via Skype.  Administrative Assistant Rebecca Lenfestey present and Town Administrator Michael Colleran present via Skype. One member(s) of the public were present.

1. MINUTES-

Review of minutes from Select board Meeting from April 22, 2013. Motion made to accept the minutes as written.  –RR 1st, DWL 2nd to accept minutes as presented.  Unanimous Approval.

1. Old Business
	* 1. Project Updates from last meeting:
2. Town Wharf Project- The final phase of the town wharf will be completed by Wednesday June 5, 2013. There will be concrete coming and additional materials via ferry boat and barg as needed. RL sent photos to MC.
3. MDOT Ferry Pier Project- Nothing New
4. Town Revaluation- Was planned to start in June but will now start in July 2013. MC to order TRIO software. Calculations were figured on the cost of the software and the appraisal and was determined the town would need to raise just over $10,000.00 to make complete payment on this project. The additional money will be added to the budget. The training will be provided for TRIO to the tax collector and will be an easier job than in the past.
5. Town Building Repairs- MC will finish the Bid Proposal
	* 1. Vacant Positions- Animal Control Officer- Still Vacant & Code Enforcement Officer
		2. Ordinance Updates:- Public Hearings Summary: There was a motion unanimous from the planning board to recommend to the select board the Flood Plain Ordinance Update. There was not enough support in favor of the current Harbor Ordinance, and it was decided to spend more time completing that and to hold a special town meeting sometime in July 2013.
6. New Business
	1. Review Final 2013 Budget- A change should happen in the 2013-2014 budget increasing the appraisal amount by $1,190.00.
	2. 2013 Warrant Articles- MC drafted the articles. The board reviewed the draft. Some changes were made and MC will make the changes in the document and circulate for the next meeting.
	3. Updates on Flood Plain Ordinance- The Planning Board approved the updates and made a recommendation to follow through the updates and to put the updates on the Annual Town Meeting Warrant.
	4. Updates on Harbor Ordinance- There were mixed feelings and discussion that still needed to happen based upon the turn out from the public hearing. MC also talked further with Jay Clement and suggestions he has made. Board by Consensus determined that the Harbor Ordinance will not be ready in time for the Annual Town Meeting in June 2013. There will be further meetings and discussion to take place and the Ordinance will be revised and will be proposed at a special town meeting sometime in August 2013. A community member requested that an article be placed on the town warrant asking if the town would like to consider taking the outer harbor out of the federally dredged area. This has been placed on the Annual Town Meeting Warrant for 2013 as an exploration process for the board. RL reminds the board that we are not absent of a Harbor Ordinance there was a harbor ordinance approved in 1987 and amended in 2003.
7. ADMINISTRATIVE
	1. Warrant-  Motion made by ZL 1st, DWL 2nd to approve the warrant as written.  Approved.  Payment for Town Clerk was on this warrant. RL suggest that the board find the job description and provide a copy to the clerk for reference and understanding of what the job entails. PM will meet with Brianna Gamester about the job.
	2. MAIL- Nothing new for review
8. Other Business-
9. Additional Phone Line- The post office has had difficulty with the machine that scans incoming packages being plugged in to the town fax line. In order for the machine to save the information it needs a consistent phone line to be plugged in all the time. The suggestion was to get a separate phone line for the post office. Unanimous Approval.
10. Annual Town Meeting- RL asked if the intent was still to hold a community cook out before the town meeting. Consensus for no cookout this town meeting.
11. Adjourned.-  Motion to adjourn.  RR 1st, DWL 2nd, adjourned at 7:20 pm.   The Next meeting is scheduled for May 20, 2013 at 6pm & Assessor Meeting to fill out Ratio Declaration Form.