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Select Board:

Patricia McEachron

Zachary Lunt

David W. Lunt

Robert Roxby

Rebecca Lenfestey

**Selectboard Meeting Minutes**

**For May 20, 2013**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

On June 3, 2013

**Call To Order**

The meeting was called to order at 6:03 pm on Monday May 20, 2013 by Pat McEachron.   Select board members present, Pat McEachron, Davie Lunt, and Rebecca Lenfestey, Zachary Lunt, Robert Roxby. Administrative Assistant Rebecca Lenfestey present and Town Administrator Michael Colleran present via Skype. Two member(s) of the public were present. The meeting started out with an MIC report from Beverly Roxby. The Notes were included in public record.

1. MINUTES-

RL did not have the minutes from May 6, 2013 available for viewing at this meeting. They will be provided at the next meeting.

1. Old Business
	* 1. Project Updates from last meeting:
2. Town Wharf Project- The final phase of the town wharf will be completed by Wednesday June 5, 2013. There will be concrete coming and additional materials via ferry boat and barg as needed. RL sent photos to MC. There was a formal complaint filed to the State of Maine regarding the abutment work citing the benefit Zachary Lunt gets from the upgrade and the parking lot trouble as discussed before at other meetings. The State and MC looked into the complaint. Nothing further at this time.
3. MDOT Ferry Pier Project- Nothing New
4. Town Revaluation- The Trio Software should be coming in the mail soon reported by MC.
5. Town Building Repairs- The bid notice was approved, extending the time frame of the bid from May 30, 2013- to be June 17, 2013. RL provided a copy for Davey to bring to one of the interested bidders. MC will draft another RFP bid for the furnace. Discussion happened about where those funds should come from whether it should be included in the Fire Department Grant Upgrades to the Building or out of the Municipal Building Fund. Further discussion another time. RL did not want to make a decision dealing with that amount of money, and not include the fire department as part of that discussion.
	* 1. Vacant Positions- Animal Control Officer- Still Vacant & Code Enforcement Officer
6. New Business
	1. Review Final 2013 Budget-
	2. 2013 Warrant Articles- PM had made a couple of suggestions for changes to be made to the draft of the Annual Town Meeting Warrant. MC logged off to make the changes to email back to the office for board signature and posting will happen on Tuesday May 21, 2013 after the Town Clerk signature. This will also be posted at the municipal building, library, and the town website. The money raised for the public bathroom was suggested to increase another $1,000.00 for the amount of work that needed to be done. 4 Yes 1 No. Increase passes.
	3. Updates on Harbor Ordinance- More conversation has taken place with Jay Clement, and the board will discuss the plans further in July with another meeting with Jay Clement.
7. ADMINISTRATIVE
	1. Warrant-  Motion made by RR 1st, DWL 2nd to approve the warrant as written.  Approved.  No treasurer or tax collecto reports for this meeting as it was the second meeting in May. The next reports will be submitted at the June 3, 2013 meeting. Brianna Gamester worked with RL to prepare a report on the dog licenses sold since her term. The report was approved unanimously.
	2. MAIL- Nothing new for review
8. Other Business-
9. Additional Phone Line- The Town Office phone now works, and the post office line still needs to be installed.
10. Town Appointment to FFDC Board- Gerd Hasal sent an email to the select board asking for a nomination to the FFDC Board that was endorsed by the Select Board. ZL 1st, RR 2nd. Unanimous approval to appoint Duncan Bond to a three year term to the FFDC Board. MC will write the letter and send along to Gerd.
11. Eli Strauss has expressed an interest to the community to change the RL Gott Boat departure time from Bass Harbor on the Friday ferry schedule to depart at 5:15 pm instead of 5:00pm. There has been discussion in the community, and there seems to be no opposition with this idea. MC will draft a letter to the State of Maine letting them know we approve of the departure time.
12. The Board needs to think about a job ad for the Town Administrator position. PM has asked MC to draft a job description to be reviewed at the next meeting and posted on the MMA website and other avenues as the board sees necessary. The board would encourage MC to stay on as the Town Administrator, but has declined at this time and will help in any way possible during a transition time.
13. Adjourned.-  Motion to adjourn.  RR 1st, ZL 2nd, adjourned at 7:20 pm.   The Next meeting is scheduled for June 3, 2013 at 6pm. No Assessor Meeting to Follow.