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Select Board:

David W. Lunt

Pat McEachron

Robert Roxby

Zachary Lunt

Rebecca Lenfestey

 **Selectboard Meeting Minutes**

 **For February 11, 2013**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

On March 4, 2013

**Call To Order**

The meeting was called to order at 6:04 pm on Monday February 11, 2013 by Pat McEachron. Select board members present, Zachary Lunt, Davey Lunt, and Rebecca Lenfestey. Pat McEachron and Robert Roxby present via Skype. Administrative Assistant Rebecca Lenfestey present and Town Administrator Michael Colleran present via Skype. No member(s) of the public were present.

1. MINUTES-

Review of minutes from Select board Meeting from January 18, 2013. Motion made to accept the minutes as written. – RR 1st,  ZL 2nd  to accept. Unanimous Approval. Motion to accept minutes from 1/28/13. Approved

1. Old Business
2. Town Wharf Project- Changes accepted by the MDOT. There will be a pre-construction meeting Feb. 21, 2013 and MC will be present as the town representative.
3. Ferry Pier Project- There will be a public meeting held on Frenchboro the last week of March. RL is the point of contact to schedule a day and time and RL will post to the community.
4. Town Re-Valuation Project- None
5. Vacant Positions-
6. Animal Control Officer- Still Vacant
7. Ordinance Updates:
8. Harbor Ordinance Draft is close to being done. MC will present it to the board when the draft is complete.
9. Land Use Ordinance- Still needs work and more discussion
10. Flood Plain Ordinance Draft- Communication will happen once the planning board holds their Spring Meeting and bring back questions, concerns, etc to the Select Board. Estimated Date for Meeting April or May 2013.
11. Update on Tax Appeals- The Town of Frenchboro won the tax appeal. The town will get official documentation and a letter. Nothing more needs to be done at this time.
12. New Business
13. Health Officer Appointment- The board needs to file with the state the contact information for the Health Officer of Frenchboro. DWL motion to appoint Chuck Amos, ZL 2nd. Approved. RL signed the letter and sent to MC.
14. ADMINISTRATIVE
15. Warrant- Motion made by RR 1st, DWL 2nd to approve the warrant as written. Approved. Treasurer Receipt accepted as written & Tax Collector Report accepted as written. RL 1st, DWL 2nd.
16. MAIL-
17. Diane sent a request to confirm the postal bond for the Frenchboro Mail Association. RL sent her back the copy of the bond that is valid until September 2013.
18. Hancock County Emergency Management Agency- The board signed and approved the plan and it was sent to HCEMA.
19. Employee Benefit Updates for Fire Department- New regulations do not apply to us.
20. Voter Participation History- The State does not have the proper reports filled out from Elections. RL spent two days with Brianna Gamester the new town clerk to get caught up on all documents the State has requested.
21. Solid Waste Updates- Posted as FYI to community
22. Federal DOT Training- Does not apply to us
23. Inland Fisheries and Wildlife Audit- The audit was completed and was fine
24. Delinquent Report to Inland Fisheries- The Select board received notice of delinquent reports not being filed as per the State due dates. If there are three delinquent notices in the course of 1 year, the right to do this locally may be revoked.
25. Town Email- Jay Desjardin was requesting another salt order and also to purchase Calcium Chloride. The board approved another pallet of salt to be ordered, but did not approve the Calcium Chloride.
26. OTHER BUSINESS
27. Harbor Master Training- MC sent along the dates for the Harbor Master Training. RL passed them along to Jay F. to sign up for the course. He will front the costs and send training cost to the town.
28. The Municipal Building is in need of Repairs and Updates. RL has worked with a company to go over the building and its needs especially for the purpose of the Fire Department. MMA has asked the town to replace the fire doors, and for safety reasons Rebecca Lenfestey, Fire Chief is suggesting that there be a partition wall placed up in the Municipal Building part that would segregate off the building entrance and the Fire Department. This is important to keep the materials protected and in good working order for when they are needed. PM asks if some of the grant money could be used for that purpose. RL will talk with MC to work out the possibilities and talk with the board at the next meeting again about the updates.
29. The Frenchboro Town Meeting Date is tentatively scheduled for Monday June 17, 2013. Time to be determined later.
30. Adjourned.- Motion to adjourn. RR 1st, ZL 2nd, adjourned at 7:04 pm. The Next meeting is scheduled for March 4, 2013 at 6pm.