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Select Board:

David W. Lunt

Pat McEachron

Robert Roxby

Zachary Lunt

Rebecca Lenfestey

**Assessor Meeting Minutes**

**September 12, 2012**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

October 1, 2012

**Call To Order**

The meeting was called to order at 6:05pm on Wednesday September 12, 2012 by serving chair person Pat McEachron. Select board/Assessor members present Robert Roxby, Zachary Lunt, Pat McEachron and Rebecca Lenfestey, and David W. Lunt. Administrative Assistant Rebecca Lenfestey was present, Town Administrator Michael Colleran via skype, and no member(s) of the public were present.

1. MINUTES-

RR motion to accept the minutes as written. PM 2nd, Unanimous.

1. Old Business-
2. Documentation and Calculations on Working Waterfront abatement: PM sent the information to Alan to calculate. Information to go to PM on Abatement amount.
3. Interest Return Amount: Monte Smart has asked to be refunded his interest that has accumulated since 2008. Rachel Bishop calculated the interest collected from Monte Smart and has applied that amount to his past due tax bills.
4. Re-Calculation of Parsonage Tax: PM sent information to Alan to recalculate the abatement to the parsonage. A decision letter needs to be typed and sent along with the abated amount to the church attention Donna Hasal once the figure has been calculated.
5. Re-calculation of Mike Lenfestey Sr. Property adjustments: Mike Lenfestey has been sent a reminder notice about the due amount on taxes but would like to hold off paying the amount until the adjustments are made. PM to get information from Alan and at some point someone should contact the Lenfestey family with the abated amount.
6. Updates to the Mike Lenfestey Jr. Family: Mike has reminded the assessors that the metal building in which he is still being charged for no longer exists and should be taken of the property card. Still no further information on this.
7. Amos Property: There have been inaccurate valuations on some of the Amos properties. Chuck as updated information and RR will meet with him to update the information on the tax maps. Chuck Amos is still waiting to meet with RR to finalize the changes.
8. A draft letter was provided to the Assessors to review. PM signed and the decision letter will be sent to the Rozenski Family.
9. A draft letter was provided to the Assessors to review. PM signed and the decision letter will be sent to the Charpentier Family.
10. A draft letter was provided to the Assessors to review. PM signed and the decision letter will be sent to the Muschamp Family.
11. New Business

ADMINISTRATIVE

Mail-

1. Tree Growth Paperwork: PM to forward this to Alan to complete.
2. Massman/Corley Property Discussion: MC has responded back to them they appear to be all set with information at this point.
3. Arthur Fernald Abatement Request- MC to email Arthur thanking him for his inquiry and we will be looking into this and discussing it at the next meeting. We will send him an invitation to come to the meeting when he the meeting date is determined.
4. 2011-2012 Commitment from Tammy Desjardin to Rachel Bishop: RR motion to accept the re-commitment to Rachel Bishop from Tammy Desjardin, DWL 2nd. 4 Yes, RL abstained.
5. Unpaid Tax List: There was some confusion between the previous tax collector and the current tax collector and the people involved have decided this is the most accurate updated information.
6. OTHER BUSINESS
7. Town Revaluation Updates: Nothing New Special Town Meeting tomorrow night for town vote.
8. Prep for Special Town Meeting: Nothing to do, all set.
9. Start Tax Preparations for the 2012-2013 tax bills. The Assessors will meet on Thursday September 20, 2012 back up date Monday September 24, 2012 at 6pm to start work.
10. Adjourned.-

Motion to adjourn DWL 1st, RR 2nd, adjourned at 7:05 pm.