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Select Board:

Duncan Bond

David W. Lunt

Pat McEachron

Robert Roxby

Robert Stuart

**Approved on 6-17-2012 Selectboard Meeting Minutes**

**For June 4, 2012**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

June 17, 2012

**Call To Order**

The meeting was called to order at 6:12pm on June 4, 2012 by serving chair person Pat McEachron. Select board member present via Skype, Rob Stuart. Select Board Members Present, Pat McEachron, Duncan Bond, Robert Roxby, and Davey Lunt. Administrative Assistant Rebecca Lenfestey present and Town Administrator Michael Colleran present via Skype. 1 member of the public was present.

1. MINUTES-

Review of minutes from Select board Meeting from June 4, 2012. Motion made to accept as written - DB 1st, RR 2nd  to accept as written. Unanimous Approval.

1. Old Business
2. 2012-2013 Budget: The Board suggested there would be no changes, but unanimous approval to re visit this at the end of the meeting in case there are any changes.
3. Town Wharf Electricity: RL gives a brief update that SIEC will be sending a replacement truck to Frenchboro on Wednesday June 6, 2012 to see if the repairs that need to be done could get done with this truck. SIEC Manager Tom McAloon will call when he has more information.
4. Teacher House: DB offers to be the select board member to do the walk through of the house. He will contact Marissa to include her in the walk through. The tentative date is Saturday June 23. The teachers mentioned a few repairs that should be done to the house before the new teacher moves in. DB will establish those during the walk through. Discussion about the levels of propane and fuel will also be looked at during that walk through. For the purpose of having better records RL suggested the board should have MC work on a Rental Agreement. The Board requests that MC work on a draft lease agreement and the board will discuss at the next meeting. Unanimous approval.
5. FEMA Flood Maps: MC reports that during the visit from FEMA they will be doing an analysis on the Southern End of the Island. When the work is done, this will be the new updated Flood Plain Map that will be issued next March. The board has decided that it is important to include the public on this issue and they will schedule a meeting in July with the planning board and the community to talk about it.
6. Public Bathroom Cleaning Contract: The board signed a cleaning contract with Joe’s Cleaning for the public bathrooms located by the school. RL will get the final signature and place in the select board binder.
7. New Business
8. Audit Recommendations: MC was contacted by MMA about the Audit Recommendations for Frenchboro. There needs to be letter drafted from the board with information given as to how they are going to correct any issues the Auditor may have suggested. MC will work with RLB to work on recommendations. Consensus.
9. Annual Town Meeting Warrant 2012 Final Draft Review: The board reviewed the draft submitted from MC. After some discussion the consensus was to make a few minor changes. MC will make those changes and bring them back to the board for the next meeting for signatures and posting.
10. Finalize Town Meeting Date, Time & Place: Consensus of the board to have the picnic at 1pm @ The Church. Informational Meeting will be Sunday June 24th at 2 pm, and Town Meeting will be Monday June 25th at 3pm.
11. ADMINISTRATIVE
12. Warrant- Motion made by DB 1st, DWL 2nd to approve the warrant as written. Unanimous. Treasurer Receipt accepted as written. DB 1st, DWL 2nd. Clerk & Tax Collector reports submitted. DB 1st, RR 2nd, Unanimous.
13. MAIL-
14. Bureau of Motor Vehicles Letter: RL forwarded to Tax Collector.
15. Coast Week Clean Up: RL to forward to Solid Waste Committee
16. Letter from Charlie Mitchell: Received and Read. No action. Will be filed in the Select Board Binder with the minutes of this meeting.
17. SIEC Letter to Island Resident: The Frenchboro Select Board will be cc’d in all letters to power customers that have safety issues so that the town will stay in the loop with current issues that SIEC faces.
18. Windpower Study: Tom Macloon had a meeting on Frenchboro updating the town on the information found about the wind study. There is a binder at the town office for anyone interested in reading the study. There will also be a copy at the library.
19. General Assistance: The board received an update for the General Assistance Appendices. They came in the mail today. The board will review them before the next meeting and have a ”public hearing” on them at the next meeting.
20. OTHER BUSINESS
21. Letter from the Select Board: RS sent a draft of the letter to go in the town report. DB had some more suggestions for the letter. PM will make changes and email the letter to MC to include in the town report.
22. FFDC Appointment: Gerd Hasal sent a letter to the board asking them to replace the Board appointed position. The term of Barbara Sawyer expired this year. DB Motion to have Ann Fernald on the board, RR 2nd. Unanimous. RL to type the letter and give to FFDC with a signature from DB.
23. 2012-2013 Municipal Budget: Consensus to make no additional changes to the budget or the warrant. RR 1st, DB 2nd, Unanimous.
24. Local Plumbing Inspector: RR has spoken with the Town of Tremont about using their Inspector Carl Young for Frenchboro as well. The town would be using him on an as needed basis, and 25% of the permit fees would go to the town and 75% of the fees would go to Carl Young. RR1st, DB 2nd to enter into an agreement with Tremont to use Carl Young for our Local Plumbing Inspector. RR will take a copy of the Municipal Officer Appointment for to him for signing.
25. Adjourned.-

Motion to adjourn. DWL1st, RR 2nd, adjourned at 7:32 pm.

The Next Meeting is scheduled for Sunday June 17, 2012 at 6pm.