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Select Board:

Duncan Bond

David W. Lunt

Pat McEachron

Robert Roxby

Robert Stuart

**Approved on 6-4-2012 Selectboard Meeting Minutes**

 **For May 14, 2012**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

June 4, 2012

**Call To Order**

The meeting was called to order at 6:14pm on May 14, 2012 by serving chair person Pat McEachron. Select board member present via Skype, Rob Stuart. Select Board Members Present, Pat McEachron, Duncan Bond, Robert Roxby, and Davey Lunt. Administrative Assistant Rebecca Lenfestey present and Town Administrator Michael Colleran present via Skype. No members of the public were present.

1. MINUTES-

Review of minutes from Select board Meeting from May 14, 2012. Motion made to accept as written - RS 1st, DB 2nd  to accept as written. Unanimous Approval.

1. Old Business
2. 2012-2013 Budget: A copy of the Draft Budget was viewed by the board. There were a few changes suggested. Board agreed unanimously to make those changes. RL asked if the board wished to share the draft budget to the community in the next minutes. Unanimous to include.
3. Town Wharf Electricity: No new updates to report. DB is waiting to hear from SIEC about the bucket truck.
4. Electrical Installation Guidelines: PM with help from MC drafted a policy regarding Electrical Installations as suggested by Swan’s Island Electric Company. The Board supports this policy. RS 1st, DB 2nd, Unanimous. A copy is provided with these minutes, and will be posted on the board at the community building, and will be included in the annual town report. Unanimous approval.
5. Teacher’s House Walkthrough: DB needs to schedule a walkthrough of the teacher’s house with School Committee Chair Marissa Rozenski.
6. FEMA Flood Maps: DB and RL reviewed the maps and passed along input to MC for further discussions with FEMA.
7. New Business
8. Draft of the Annual Town Meeting Warrant: MC will draft the Annual Town Meeting Warrant and provide the board with a draft before the next meeting to review.
9. Election Clerks: Current Town Clerk Tammy Desjardin asked the board to fill the election clerks position as of May 1, 2012. Duncan Bond and Pat McEachron are nominated to fill positions. RS 1st, RR 2nd, Unanimous.
10. Harbor Ordinance Committee Update: PM gave the board an update on the work completed thus far by the committee. The committee asked the board for permission for MC to continue the work on the ordinance for review later. DWL 1st, DB 2nd. Unanimous.
11. ADMINISTRATIVE
12. Warrant- Motion made by DB 1st, DWL 2nd to approve the warrant as written. Unanimous. Treasurer Receipt accepted as written. DB 1st, DWL 2nd. No Clerk or Tax Collector report this time.
13. MAIL- No Mail required action.
14. OTHER BUSINESS
15. Municipal Building Leak- DB started a few repairs including adding shingles to fix the leak in the roof. The Fire Department also placed wet floor signs around the area so that people would avoid the water. We will wait to see if that fixed the problem at the next rainstorm.
16. Bev Roxby asked for clarification for Island Institute about money sent to them. The confusion is that they thought it was for MIC, but instead it was appropriated money from town meeting to Island Institute. RL to call and clarify.
17. The Updated Flood Plain Ordinance will not be on the warrant for approval at this town meeting. MC has worked with the State Planning Office on updating our current Ordinance and this ordinance needs to have a public hearing by the Planning Board. The board after town meeting will talk with the planning board about arranging a meeting.
18. Updates on Grants: The Intent Letter for the Ship Grant is done, and the Safe Routes to School Letter of intent is done. MC had a request from the design company Wright-Pierce to come to the island for a meeting to get community input on the design. The meeting will take place on Thursday June 7th 2012 at 2:30 p.m. DWL to bring him back to Bass Harbor after the meeting.
19. Letter from the Select Board- RL reminds the board to write a letter from the board to include in the annual town report. RS to head this up as chair, and the board members will submit input to RS.
20. Adjourned.-

Motion to adjourn. DWL1st, RR 2nd, adjourned at 7:52 pm.

 The Next Meeting is scheduled for Monday June 4th, 2012 at 6pm.