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Select Board:

Duncan Bond

David W. Lunt

Pat McEachron

Robert Roxby

Robert Stuart

**Approved on 2-6-2012 Selectboard Meeting Minutes**

**January 16, 2012**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

February 6, 2012

**Call To Order**

The meeting was called to order at 6:05pm on Monday January 16, 2012 by serving chair person Robert Stuart via Skype. Select board members present via Skype, Robert Roxby, Rob Stuart and Pat McEachron. Present also Davey Lunt. Administrative Assistant Rebecca Lenfestey present and Town Administrator Michael Colleran present via Skype. Also, 7 members of the public were present.

1. MINUTES-

The minutes were not available or presented at this meeting.

1. Old Business
2. Select Board Projects- Nothing new was brought up
3. New Business
4. Nothing new discussed
5. ADMINISTRATIVE
6. Warrant- Motion made to approve and accept. PM 1st, RR 2nd. Unanimous. Davey signed the warrant and checks as approved by the board. Motion to accept Treasurer Receipt, Tax Collector Report and Town Clerk Reports as written. RR 1st, DWL 2nd. Unanimous. The board also was advised in a memo from the treasurer that during tax season, all tax payments that come into the town should be processed and filed with the treasurer for deposit at least every two weeks. During the month of December there were over $96,000.00 in payments. This practice of processing tax payments every two weeks has been previously suggested by the Town Of Frenchboro Auditor. RS to send a note to Tammy Desjardin Tax Collector asking her to process payments every two weeks. RR 1st, PM 2nd. Unanimous by the board.
7. MAIL- The selectboard reviewed one new mail item.
8. The Town of Frenchboro has received a review letter about General Assistance. MC to provide the information with help of the board and return within 30 days.
9. OTHER BUSINESS
10. Adjourned.-

Motion to adjourn PM 1st, RR 2nd, adjourned at 6:15 pm.

Next Meeting Monday February 6, 2012.