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Select Board:

Duncan Bond

David W. Lunt

Pat McEachron

Robert Roxby

Robert Stuart

**Approved on 11-15-2011 Selectboard Meeting Minutes**

 **October 25, 2011**

**Submitted By:**

Rebecca Lenfestey, Admin. Assistant

November 15, 2011

**Call To Order**

The meeting was called to order at 6:05pm on Tuesday October 25, 2011 by serving chair person Pat McEachron. Select board members Pat McEachron, Robert Roxby, Duncan Bond, David W. Lunt, and Rob Stuart via Skype. Administrative Assistant Rebecca Lenfestey, Town Administrator Micheal Colleran via Skype and 1 member of the public were also present.

1. MINUTES-

Review and acceptance of minutes from Select board Meeting from October 25th 2011 DB 1st , RR 2nd. Unanimous Approval

1. Old Business
2. Selectboard Projects-
3. PM reports that Wilfred Minctons will be coming to Frenchboro to repair the Float Storage Area for the Town. He will also be doing other work as well. DB motion to expend no more than $2,000.00 on repairs. DWL 2nd. Unanimous.
4. Town Parking Issues to be discussed at another time.
5. PM reports that Dr. Julian Kuffler has understood to be the Town of Frenchboro Health Officer on record and would continue to serve only until another candidate is found. PM reports that Chuck Amos has agreed to do the necessary training to be the Town Of Frenchboro Health Officer. RS 1st, RR 2nd. Unanimous.
6. PM has had no response back from Kim Keene about Code Enforcement Officer Position. The CEO position is still vacant.
7. The public bathroom contract is done. It needs board signatures before the opening date. PM reports that the closing of the Public Bathrooms did not include draining the water for winter. Paul Charpentier will do and submit the bill. In the future the board will consider the cost of closing as part of the contract.
8. The Well and Septic Grant email has gone out to the community. Some people have expressed an interest. The list of names will be sent to MC for further contact. The deadline is February 2012.
9. The Shore and Harbor Technical Assistance Program update from MC. MC is still gathering information, and PM and MC are waiting for cost estimates on the drafting of the wharf in order for the process to be complete. The deadline is in November. MC will continue work on this.
10. MC has completed the MMA Worker’s Comp Renewal
11. MC is working on the details and a draft of the Flood Plan Ordinance that is required to be updated. MC will report a draft back to the board.
12. MC researched information on the Island Vehicle Registrations as requested by the board of selectmen, and Clerk/Tax Collector Tammy Desjardin. MC will send out a community email letting the community know that there is a registration process for Island Vehicles, Golf Carts, and low speed vehicles. Proof of Insurance, Registration Fee, and Excise tax will be required.
13. DB was requested to see Monte Smart regarding the Health Complaint. DB reports that Monte has running water and a working septic on the property. Monte shared the information that his well was hand dug, and is enclosed. The water is not used for drinking, but is used for other purposes. DB will include Monte in the Well and Septic Grant proposal. DB also called Lyle Dever the current Code Enforcement Officer and reported that the Septic on Monte Smart’s Property was working and sufficient. The board researched the complaint and unanimous to leave it alone after research.
14. OTHER TOWN POSITIONS- CEO still vacant
15. Contract for Public Bathrooms- No signatures, when will the board revisit this?
16. Town Wharf Parking- Nothing done, when will the board revisit this?

1. New Business
2. Snow Plow Contract
3. There were no sealed bids submitted to the Board. Board consensus to extend bids until next meeting November 15th at 6pm. RL to send notice to Town Residents and Re-post at the Community Building. MC requests clarification on the ball field part of the contract for life flight. Board decided to clarify the wording to read 2 swipes, plow width times two entering the ball field on the corner near the dumpster area.
4. Comprehensive Plan Project
5. Board discussed revisiting this project. There are only 2 existing members and the Comprehensive Plan is at a standstill. Unanimous decision to hold off during the winter and recruit members again in the spring to continue working on this. DB, and RR will help on this in the spring.
6. ADMINISTRATIVE
7. Warrant presented and signed.
8. MAIL- The selectboard reviewed mail.
9. Census Survey was received. MC was directed by the Board to fill out the form it may be helpful in the future. RL to send MC information to help fill the form out.
10. MSFS Advisory Board Information Packet received and posted at the community building for general public.
11. Municipal Valuation Return Letter, given to Assessors.
12. Emmaus Homeless Shelter request for community to help out during the upcoming Holiday Season. Posted.
13. Earthquake guide from Emergency Management Agency on shelf.
14. October Maine Townsman available in hard copy, RL also sent the direct link to the board for review.
15. OTHER BUSINESS
16. The board discussed the current financial concerns of the Mail Association Checking Account. The board discussed their options. The board discussed. DB 1st, RR 2nd  Unanimous decision to have a special town meeting to approve by the community to loan the Mail Association account $1,000.00 from the Municipal Building Account. RL and PM will work on the warrant. The board asked if other things should be included in the special town meeting. Fire Chief Rebecca Lenfestey requests that the board also include article accepting the Tremont Fire Truck and an article to accept the $50,000.00 grant money received from a donor. Unanimous approval. The board decides to have a special town meeting on Tuesday November 15th at 5:30 pm.
17. The select board faces a deficit of $2,000.00 in administrative salaries due to a cut in the budget at Town Meeting. The select board discussed the possible solutions with treasurer Rachel Bishop. RS 1st and DB 2nd ,to have the Board Chair forgo the $2,000.00. Unanimous. PM also makes suggestion to Board to remove $250.00 from the Road Commissioner salary and $250.00 from the Emergency Management Director Salary and increase the Administrative Assistant Salary by a total of $500.00. DB 1st, DWL 2nd. Unanimous.
18. The Select Board has been asked to write a support letter from the Board to the Maine State Ferry Service expressing the Select Board approval of having the round trip ferry that is offered on the 1st and 3rd Wednesdays. DB drafted the letter, Unanimous approval to send the letter. It was signed and sent to Tammy Desjardin, Frenchboro Ferry Board Representative. RL suggests that the select board continues to have Tammy Desjardin send notices regarding the ferry to the Town of Frenchboro email account so that they can be forwarded to all the community members. Unanimous.
19. DB brings up a community thought on having a post office sign made up to put above the post office door with the intent of more obvious advertising. DB reports that a sign can be made up at Mohr signs for $80. RR 1st, DB 2nd. Unanimous board approval to purchase the sign using money from the Municipal Building Account.
20. DB reports that during his shingle repairs he has noticed problems with the community building outside lights. The Board to revisit in the Spring to have more work done.
21. RS reports there has been a problem with school payroll checks and vouchers that are not getting two signatures and Bar Harbor Bank and Trust is calling him for approval. Board discussed that all checks and town expenditures require two signatures. RS will talk to Marissa Rozenski school board chair to clarify what is going on.
22. PM shares concern about Fire Truck that is out of commission near the dumpster area. RL shares she has returned an email to someone that offered to remove the truck. Fire Department and Board will continue to look at options for removal.

1. Adjourned.-

Motion to adjourn at 7:20 pm. Next Meeting November 15th, 2011.