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Select Board:

Ann Fernald

Kim Smith

Zachary Lunt

Town of Frenchboro Selectboard Meeting Minutes for 4-28-14

Public Hearing started at 5pm, residents and selectboard turned out to discuss amendments.

Present- Kim Smith, Zachary Lunt, Ann Fernald.  Rebecca Lenfestey present via skype, and 4 members of the public present.

The Selectboard Meeting was called to order by ZL at 6:46pm.

Minutes from the last meeting 4-8-14 were ready.  Motion to accept as written ZL 1st, KS 2nd.

**Old Business**

Discussion continued after the Harbor Meeting and while Harbor Master Jay F. was present we talked about budget and repairs that may need to be done.  Jay will talk with a few people to get cost estimates on some repairs to see if they can be done this fiscal year.  He was advised by RL to get cost estimates before any work is to be started so that it can be approved by the board.  If there is work that needs to be done that isn’t budgeted for he needs to let RL know before May 12th so that an article can be written on the warrant to have the work to be done paid out of the reserve accounts.

RL updated the board on the School Board Budget Meeting.  They will be hiring 1 teacher only, no Ed Tech support, expected enrollment 2 students with 3 tuition High School Students.  The school will also be doing some repairs to the school building itself to be paid for with endowment money from Island Institute.  They are trying to schedule repairs by Leo’s crew, but the parsonage will be full this summer and Leo will not be able to do the work.  They may ask to use the Teacher House to rent.  The board will think about it until next meeting and what the cost may be, and if it may be possible to get some repairs done at the teacher house while they are there.  RL also reminds the board that it will be time for the annual teacher house walk through that happens at the end of the rental agreement.  KS will not do it because she doesn’t know what the house looked like before.   RL said she could do the walk through, but it would also be with a school board member as well.  RL will have to schedule this.

The board will also need to continue to think about the rental agreement for the teacher house for next year.  The school department has taken the rent back out of the school teacher salary so the town will not be responsible for hunting up rent payments.  The board would still like to have the tenant responsible for their own utilities and for fuel and propane.  Discussion took place about asking for a security deposit still as well.  More discussion next meeting.

**New Business**

The 2014-2015 Budget Second Review.  RL had a few changes to make to the budget.  There was a special town meeting last fall to add money to administrative expenses for the position of Code Enforcement Officer.  The CEO did not get paid, they would only get paid if it was necessary to do any work, reports, or come to the island for a site visit.  Unanimous to add it back to the budget.  RL also talked with MMA and the money for tax maps can be part of the regular budget.  Tax maps are a part of regular budget for administrative expenses because most towns do them every four years.  Board agreed it was okay to leave it in the budget instead of a special line item.

Budget Approved and finalized.

**Administrative**

There was no mail or email that needed to be discussed tonight, it will be next meeting.  AF asked if there were checks, but there were none in the folder.  AF reminds that the payroll for post office hasn’t been done since April 8, 2014 and that it should be done every two weeks.  I told them to pass it on to Rachel.  There doesn’t need to be a special meeting, payroll for post office can be done anytime as long as two people sign the checks.

**Other Business**

A question came up about  a new hire and how training was going at the post office.  To discuss this item motion by ZL1st, and KS 2nd to go into executive session pursuant to MRSA Title 1 405 to discuss the employment and/or complaint filed against an employee.

Next Meeting will be May 5, 2014 at 6pm

Meeting Adjourned at 8:18pm

Respectfully Submitted,

Rebecca Lenfestey